

# Adult Learning - Course Information Sheet



## XOA8XR04 - English Functional Skills - RYI

### Functional Skills

Functional Skills courses are free courses that give you the opportunity to gain a qualification up to level 2 for English and Maths.

### Course Aim

To develop your confidence and skills in all areas of the English language.

### Course Outcomes

- a) Understand and apply English in everyday situations.
- b) Recognise how to use a variety of methods to improve English skills.
- c) Prepare for a Functional Skills qualification in English at the appropriate level.

### How will the course be taught?

Functional Skills English courses can be taught online via Google Classroom, or can be delivered face to face. This method of teaching will be made clear for each course when you come to book.

### Could I gain a certificate?

You could gain a City and Guilds Functional Skills English qualification at the level appropriate to your learning.

### What do I need to bring / have ready?

You will need a laptop, PC or tablet and a stable internet connection. We recommend that you have paper, a pencil, a pen and a notepad during the session. You will need to provide photographic I.D to take the exam.

### Further support and progression

If you need help whilst on a course with us, our Learner Support Advisor is available to discuss your needs. We offer a range of services, subject to eligibility, which can include practical support and/or financial assistance to ensure you feel fully supported while learning with us. For more information contact [alsreferrals@northamptonshire.gov.uk](mailto:alsreferrals@northamptonshire.gov.uk) or call 01536 535809 (answerphone available). Visit our website [www.northamptonshire.gov.uk/course-info](http://www.northamptonshire.gov.uk/course-info) for further information about our fees and concessions. Your tutor will inform you of further learning opportunities and progression during your course.

### Health and Safety / Online Safety

Your tutor will give you information about Health and Safety on the first session. For information on how to keep safe online, go to [https://safety.lovetoknow.com/Internet\\_Safety\\_Adult](https://safety.lovetoknow.com/Internet_Safety_Adult) and <https://takefive-stopfraud.org.uk/> national awareness campaign. To report suspected scams, or for information on preventing scams, call the Citizens Advice on 03454 04 05 06.

### Further Information

You will be asked to complete an initial assessment prior to starting this course so that we can assign you to a course appropriate to your level of learning.

**Northamptonshire Adult Learning Service work in partnership with National Careers Service advisers who can provide information, advice and guidance on skills, learning and work. National Careers Service can be contacted by telephone 0800 100 900 or text your name and the word ADVICE to 07766 413219 and an adviser will call you back for free or go to <https://nationalcareersservice.direct.gov.uk/>**

