

Adult Learning - Course Information Sheet



UBL4TA17 - Connecting Families

Long Buckby Library

Station Road
Long Buckby

NN6 7QB

Room Long Buckby Library

Start Date: 11 July 2024
End Date: 18 July 2024
Start Time: 2:00PM
End Time: 3:30PM
Day: Thursday
Sessions: 2
Tutor: Mrs Teresa Humpage

Course aim

The aim of this course is to build skills and confidence to use the internet for your family.

Course Outcomes

Use email safely and effectively.
Set up and use accounts safely and effectively, including online forms and managing account settings.
Search effectively and recognise what makes a website safe to use.
Recognise and assess a variety of online risks for your family.
Gain new skills, knowledge and confidence in a positive learning environment.

How will the course be taught?

Resources for each weekly session will be available on Classroom and include lots of practical elements. You will get more from the course if you expect to do some practice between sessions.

If this is an online course, please check the email confirmation for the link to join your Google Classroom. This information is also on 'My Account' when you are logged in to the Adult Learning website. Find 'How to use Google Classroom' at <https://getgoing.nccadultlearning.ac.uk/it-tips/google-classroom>

What do I need to bring / have ready?

You won't need to print anything out as all resources will be on the Classroom, but you may wish to have a pen and notepad handy to make notes. In face-to-face sessions, laptops or tablets will be provided for you to use.

If this is an online course, a laptop, PC or tablet and a stable internet connection will be needed.

Health and Safety / Online Safety

Your tutor will give you information about Health and Safety at the session. For information on how to keep safe online, go to https://safety.lovetoknow.com/Internet_Safety_Adult and <https://takefive-stopfraud.org.uk/> national awareness campaign. To report suspected scams, or for information on preventing scams, call the Citizens Advice on 03454 04 05 06.

Further support and progression

If you need help whilst on a course with us, our Learner Support Advisor is available to discuss your needs. We offer a range of services, subject to eligibility, which can include practical support and/or financial assistance to ensure you feel fully supported while learning with us. For more information contact alsreferrals@northnorthants.gov.uk or call 01536 535809 (answerphone available). Visit our website www.northamptonshire.gov.uk/course-info for further information about our fees and concessions. Your tutor will inform you of further learning opportunities and progression during your course.

Further Information

The course will have links to other resources to help you continue your learning. You may also want to take next steps with IT skills by progressing to an Essential Digital Skills course with Adult Learning, details at www.northamptonshire.gov.uk/adultlearning

Northamptonshire Adult Learning Service work in partnership with National Careers Service advisers who can provide information, advice and guidance on skills, learning and work. National Careers Service can be contacted by telephone 0800 100 900 or text your name and the word ADVICE to 07766 413219 and an adviser will call you back for free or go to <https://nationalcareersservice.direct.gov.uk/>

